

TOWN OF LANESBOROUGH SELECTMEN'S MEETING
Submitted by Diane Stevens, Town Secretary
September 22, 2014

Present: Mr. John Goerlach, Chairman (absent)
Mr. Robert Ericson
Mr. Henry Sayers
Mr. Paul Sieloff, Town Administrator

Warrants: Warrants Signed

The meeting was opened by Mr. Ericson at 6:00 p.m.

Public Comment

Robert Barton as the secretary for the 250th Town Anniversary Committee presented the Board with a list and time line for upcoming events to mark the Town's anniversary. The Committee would like to come back in October with a more finalized list for the Board to approve. Once approved they would like it posted on the Town website and on the local access TV channel and send out a press release. Henry Sayers and Robert Ericson were impressed as to how many events were on list and will review it before the next meeting.[#1]

Public Hearing

Western MA Electric - Petition for Pole & Wire Location - 140 Old Orebed Rd. James Marko was present for WMECO and stated that the new pole was necessary to get electricity to the new home of Glen Storie. Mr. Marko stated that he spoke with DPW Director William Decelles and Tree Warden William Girard regarding this installation. Mr. Girard told Mr. Marko that trees need to be trimmed before work can begin. Mr. Sayers asked who was responsible for the cost of the tree removal and Mr. Marko stated that it would be Mr. Storie's responsibility. Mr. Sieloff stated the he will contact Mr. Girard and Mr. Decelles. Mr. Marko stated that he marked the trees to be removed with spray paint. Motion 14-172. Motion made by Henry Sayers to approve the Petition for Pole and Wire Locations filed by Western Mass Electric for property located at 140 Old Orebed Road with the stipulation that the proper trees be approved and removed before installation, seconded by Robert Ericson. Unanimously voted. [#2]

Permit(s), Contract(s), Use of Town Property and Appointment(s)

Application/Permit to Maintain a Direct Connection to the Municipal Separate Storm Sewer System (MS4) filed by John Goerlach for property at 12 Imperial Street. A memorandum from DPW Director William Decelles dated September 11, 2014 was presented to the Board stating that he had no issues with this application but would like to be notified before excavation begins. Motion 14-173. Motion made by Henry Sayers to approve the Application, seconded by Robert Ericson with the condition that the owner/contractor notify DPW Director Decelles before commencement of work. Unanimously voted. [#3]

Use of Community Room - Oct. 16 at 6:30 p.m.

Application for Permit to Use Town-Owned Property filed by Martha Freedman. Motion 14-174. Motion made by Henry Sayers to approve Application, seconded by Robert Ericson. Unanimously voted.[#4]

Part-time police officer appointment - David Sinopoli

David Sinopoli came before the Board relative to his appointment as a part-time Police Officer. Mr. Sinopoli was born and raised in Pittsfield, was in the Marine Corps, has been employed with the Sheriff's Department since 2007 and currently works for the Pittsfield Fire Department. Mr. Sayers asked if his medical credentials were up to date and Mr. Sinopoli stated they were. Chief Bashara stated that Mr. Sinopoli has high integrity, experience in police work and would be an asset to the Department. Motion 14-175. Motion made by Henry Sayers to appoint David Sinopoli as a part-time Police Officer, seconded by Robert Ericson. Unanimously voted.[#5]

Public Health Office Manager Applicants

Paul Sieloff presented two applicants to the Board for the part-time Board of Health Office Manager.

Maricelli Torres. Mr. Ericson asked Ms. Maricelli why she applied for the position. She stated that she would like to learn more about the public health field. She has a Bachelor's Degree in Health Sciences with a concentration in Public Health and wants to gain more experience in this field. Mr. Sayers asked about her office background. She stated that she has office experience in previous positions held. Mr. Ericson asked about her work at Greylock High School. She stated that she was recently laid off and is currently working per diem at Berkshire Medical Center.[#6]

Emily Betti. Ms. Betti said she has lived in Lanesborough for 15 years. She is currently working 24 hours per week at Berkshire Medical Center. Mr. Ericson asked if her current hours would affect her working at the Town. Ms. Betti stated there would be no conflict. Mr. Ericson asked about her medical experience. She stated that she has worked in several different medical environments and has learned a great deal of medical terminology through previous positions held.[#7]

Mr. Sieloff asked the Board if they wanted to make a decision regarding the appointment of this position. Mr. Ericson wanted to review the job description as he thought the position was more technical instead of clerical but acknowledged that after reviewing the description it was more clerical. Mr. Sieloff stated that the Health Agent Ed Fahey was looking for someone to coordinate work since he was cutting back his hours and that the newly hired person would also attend the Board of Health meeting which is held once a month. Mr. Sieloff said it was budget neutral position because Mr. Fahey was reducing his hours which would pay for the new position. Motion 14-177. Motion made by Henry Sayers to appoint Emily Betti to the Office Manager position with the Board of Health, seconded Robert Ericson. Unanimously voted.

Fueling System Replacement Project

Mr. Sieloff presented the Board with a memorandum from DPW Director William Decelles. Mr. Sieloff stated that McCann Technical School is interested in building a structure over the system. Mr. Sieloff asked the Board to approve the bid submitted by Miller's Petroleum System, Inc. for the fueling station at the Police Department. Motion 14-176. Motion by Henry Sayers to award the bid for the replacement of the fueling system at the Police Department for \$19,062.90 to Miller's Petroleum System, Inc., seconded by Robert Ericson. Unanimously voted. Mr. Ericson asked for time frame for work to begin. Mr. Sieloff stated it would be done next month. [#8]

Fuel Efficient Vehicle Policy and Fuel Efficient Replacement Plan

Mr. Sieloff presented the Board with a draft policy for their review. Mr. Ericson gave Mr. Sieloff his revisions. Mr. Ericson's revisions were relative to the Green Committee's terminology. Mr. Sayers asked Mr. Ericson if he saw the memorandum about the bio-diesel fuel from DPW Director Decelles. Mr. Ericson stated that he did. Mr. Sieloff stated that he would look into the changes that Mr. Ericson wanted to make and bring it back to the Board at the next meeting. Mr. Sieloff asked Mr. Sayers if he had any objections to these changes and Mr. Sayers stated he did not. [#9]

Approval of Laston Park Committee Bylaws

Mr. Ericson had some revisions to the draft bylaws presented to the Board by Mr. Sieloff. Mr. Sayers agreed with Mr. Ericson's revisions. Mr. Sieloff will make Mr. Ericson's revisions and bring it back to the Board at the next meeting. Mr. Richard Cohen asked if there was a policy in place for people to attend committee meetings via telephone. Mr. Sieloff stated that the Town did not have such a policy. [#10]

Use of Town Property Policy and Fee Schedule

Mr. Sieloff presented the Board with a draft policy and fee schedule for the use of Town property. Mr. Ericson stated that the form presented is labeled for the use of Town property but really only lists the Town Hall building. Mr. Sieloff stated that this is a starting point and maybe it could be expanded to include other buildings at a later date. Mr. Sieloff asked Mr. Ericson if he wanted to expand this to include other buildings and Mr. Ericson said not at this time but did suggest adding the library and the parking lot instead of just the Community Room. Mr. Ericson asked if there were policies regarding our recreation facilities, i.e. Laston Field, the Town Beach, Bridge Street, and/or Naragansett Park. Mr. Sieloff stated that this is just a first draft. Mr. Ericson said the draft is very well written. Mr. Ericson wanted to know if it puts the Town in a liability issue if people bring food in or do we need to consult the Board of Health and would like Mr. Sieloff to pose this question to Health Agent Ed Fahey. Mr. Sayers stated the he thought the CORI check should be eliminated from the form as this may deter people from wanting to use the facility. Mr. Sieloff stated that is why he listed "possibly" under the CORI check portion of the form. Mr. Ericson said the Town could use the Police Department for such checks. Mr.

Sieloff will re-present another draft to the Board at a future meeting.
[#11]

Police Department Building Renovation Project

Mr. Ericson stated that the Energy Committee found that the Police Station used more energy than any building of its size in Town. Mr. Sieloff stated that there is some funding available for fundamental items to be fixed although there are many problems with the building. Mr. Ericson stated that some of the issues could probably be addressed with the help of volunteers. Mr. Ericson said a big savings would be converting the building to propane. Mr. Ericson stated that the only additional plumbing work that would have to be done would be to install the gas line into the building. Mr. Sayers would like to get quotes for oil as well as gas furnaces to compare prices.

Mr. Ericson stated that the entry way should be closed in to buffer it from the cold air during the winter as the doorsill freezes which creates a hazardous situation.

Mr. Ericson stated that the question to ask is whether or not the Town wants to keep the building or put a new one in its place. He stated that it is a historical building and maybe the Town should look into the cost of rehabbing it a section at a time. Mr. Sieloff stated that the Town budgeted \$25,000 to update the building at the Town meeting and what Mr. Ericson is proposing was not budgeted. Mr. Sayers said that the Town should just work on the more pressing issues with the building and look into other work once this has been completed. Based on Mr. Ericson's comments, Mr. Sieloff stated that the Town needs to look into whether or not to keep the building before putting anymore money into it. Mr. Sayers stated that the Town does not have the money to construct a new building.

Mr. Sayers asked Mr. Sieloff to contact the Police Department about not filling the oil tank until it is decided which direction the Town wants to go in as far as a furnace is concerned. Mr. Sieloff said he would contact DPW Director Decelles about getting quotes for the furnaces and will put in on next agenda for progress.[#12]

Town Meeting Article relating to water line installation - (3) engineer proposals

Mr. Sieloff stated that he has spoken with DPW Director Decelles about obtaining proposals from 3 different engineers and comparing pricing if the Town does the work. He also stated that survey and geological work needs to be completed. Mr. Sieloff stated that he would bring engineering proposals within the next two meetings so that the work could possibly be completed before the Spring. Mr. Sieloff stated that if the work was done in-house, with an engineer supervising, it may possibly be able to come in under budget. Mr. Sieloff will keep the Board posted as things progress. Mr. Sayers asked if grant money was available. Mr. Sieloff stated that he did not think that there was much money available.

Regional School Options 5 Member Research Committee

Mr. Sieloff told the Board that the Town received 7 applications. Mr. Barton wants the Board to consider seeing if there are funds or grants available to hire a consultant to put something together. Mr. Sieloff would like to put this off until the next meeting to check into this. Mr. Sieloff stated he would give the Board the 7 applications for their review and they can discuss it at the next meeting.

Other business which could not have been reasonably foreseen within 48 hours of the meeting

None.

Selectmen's Items

Mr. Sayers stated that the Town is getting criticized by the school committees, especially in Williamstown, regarding the late busing situation. Mr. Sayers would like these people to know that the Board has nothing to do with this. Mr. Ericson stated the part time position for the feasibility study accounting position should be rescinded because there is no need for it and this should be discussed at their meeting with the school committee.

Town Administrator Report

Mr. Sieloff stated that Putnam Road is open. He stated that there is a punch list of things left to do but it looks nice, the guard rails are up and the contractor and engineer did a great job. The Town Hall roof project is underway and should be completed next week. Mr. Sieloff asked Mr. Ericson about the louvers on the roof and stated that he needs to talk to the owner of the roofing company about rehabilitating them instead of removing them.

Approve Minutes

Mr. Sayers wanted to put off approving the Minutes of September 8, 2014 until the next meeting when Mr. Goerlach would be present.

Adjournment

Motion to adjourn meeting made by Henry Sayers, seconded by Robert Ericson, Unanimously voted. Meeting adjourned at 7:47 p.m.

Footnotes:

- [#1] Lanesborough 250th Anniversary Timeline
- [#2] Petition and Order for Pole & Wire Locations – 140 Old Orebed Road
- [#3] Application/Permit to Maintain a Direct Connection to the Municipal Separate Storm Sewer System - 12 Imperial Street
- [#4] Application for Permit to Use Town-Owned Property
- [#5] David Sinopoli Resume
- [#6] Maricelli Torres Resume
- [#7] Emily Betti Resume
- [#8] DPW Director Memorandum – Fueling System Replacement Project
- [#9] Draft Fuel Efficient Vehicle Policy & Fuel Efficient Replacement Plan
- [#10] Draft Laston Park Bylaws
- [#11] Draft Use of Town Property Policy & Fee Schedule
- [#12] DPW Director Memorandum – Police Department Renovation Project